



Dear Parents / Carers,

I hope you are all well and you and your family have had a good summer break. I'd like to welcome back both our returning pupils and the pupils who have started at The Whitley AP Academy at the beginning of this new school year.

In order for the Academy to continue to support your children to achieve their best possible outcomes, we must ensure that all pupils meet our high expectations for standards and behaviour. Please remind yourself of some of our expectations to ensure we continue with a smooth start to the new academic year.

Attendance and Punctuality

The link between attendance and achievement is proven. Your child must attend school every day and it is your responsibility to ensure that this happens. School begins at 9:00am. If your child arrives after 9:00am they will receive a ten-minute detention after school; if your child arrives after 9:30am the detention will be extended to twenty minutes after school.

Uniform – pupils must attend the Academy in full school uniform worn correctly.

We believe that dressing properly for school ensures pupils are in the right frame of mind for learning.

KS2 Uniform Years 3, 4, 5 & 6	KS3 / KS4 Uniform Years 7, 8, 9, 10 & 11
Plain black trousers or black knee length skirt.	Plain black trousers or black knee length skirt.
White polo shirt.	White Shirt (short or long sleeved), no polo shirts.
Plain black V-Neck jumper.	Plain black V-Neck jumper.
Black footwear suitable for a busy school environment.	Black footwear suitable for a busy school environment.

If your child arrives in school in incorrect uniform they will receive a twenty-minute detention. Parents / carers may be asked to collect their child from school and ensure they return in the correct uniform.

Nails must be a reasonable length for health and safety reasons. Pupils will be asked to clip or remove nails that are deemed dangerous.

Bottled drinks are not permitted in school. This includes all energy and fizzy drinks.



Detentions

These are issued and take place on the same day and can be actioned up until 2:10pm. Although we understand that this can inconvenience parents / carers, we do insist on a consistent approach. Therefore, we ask that you speak to your child about the impact an after-school detention would have on them and ensure there is a plan to transport them home.

Finally, if a pupil is found smoking or vaping on the school site the cigarettes, tobacco or vapes will be confiscated and will only be returned to the parent / carer.

Thank you for your continued support and we look forward to a productive and successful year.

Yours faithfully.

Phillip Hannah